

Beginning January 1, 2006 the City of Baltimore will cease making individual postcard notification of bidding opportunities.

Instead, notification will be as follows.

The City has begun posting all of its solicitations on the Internet at:

www.baltimorecity.gov/government/finance/purchasebids.html.

To view the solicitations and keep abreast of bidding opportunities,
vendors who have not already registered with the City via the Internet must re-register at:

www.govbids.com/scripts/md1/public/home1.asp.

You will be given two registration options:

- NO NOTIFICATION. This option is ***free*** and will allow you to view solicitations, download them for bidding purposes and, in some cases, to bid electronically on line. Under this option you will have full access to solicitations and bidding, but you will not be individually notified when opportunities become available. (In other words, you will have to visit the site regularly to keep abreast of what's posted.)
- E-MAIL OR FAX NOTIFICATION. Under this option, for an ***annual fee*** you will have the same full access described above, but you will also be notified by fax or email when opportunities for your business become available. (The current fees are \$39.95 for email and \$46.95 for fax.)

Notification will be based on commodity codes developed by the National Institute of Governmental Purchasing for the products or services your company provides. (During registration you will be guided through the process of finding and selecting the appropriate NIGP code(s) for your company.)

The changes outlined above will provide vendors free, convenient, and immediate access to solicitations and will (except in those few cases where solicitation packages are too large or complex to allow downloading them) eliminate the need to pay for hard copy solicitation packages from the Bureau of Purchases.

Solicitations for purchases over \$25,000 will continue to be posted in the local newspapers as usual, in addition to Internet posting.